



BOARD OF DIRECTORS MEETING MINUTES  
TUESDAY, MAY 25, 2010  
6:00 P.M.

MEMBERS PRESENT:

Frank Zachman, Jr.  
Bill Reed  
Mike Lewis  
Rhonda Barnard  
Rick Basinger  
Randy Kirsch  
Shelley Allen  
Clint Ragan

MEMBERS ABSENT:

Greg Muehlenbein

OTHERS PRESENT:

Randall Dauby, CEO  
Brad Futrell, COO  
Kent Mitchell, CFO  
Nancy Johnson, Auxiliary President  
Sue Phipps, Auxiliary, Secretary

Frank Zachman, Jr., Chairman, called the meeting to order. Roll call was taken and with a quorum present the meeting proceeded.

Topic of Discussion	Description	Action Taken
<u>Welcome New Board Member</u>	Shelley Allen has been appointed to the Board of Directors to fulfill Paula Mason's unexpired term ending June 2011.	
<u>Minutes of the 04/27/10 Board of Directors Meeting and Executive Session</u>	The minutes were reviewed.	Randy Kirsch made a motion to approve the 04/27/10 Board of Directors Meeting and Executive Session. Mike Lewis seconded the motion. Motion carried.

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<u>Budget Update</u>	The District's budget is normally ready for approval at the May Board meeting with distribution to Sovereign Bank. Due to negotiations regarding the nursing home, it will be completed and presented at the June Board meeting.	
<u>Nursing Center Update</u>	The district is still working with potential buyers for the nursing center. Randy Dauby, CEO, states he feels more positive that something will occur soon. The Board of Directors will be updated as progress develops.	
<u>Statistics, Financial Statements and Cash Disbursements for the Month of April</u>	<p><b><u>Statistics</u></b>            Census Days – 321            Hospital Admissions – 91            % of Occupancy – 50%            Observation Hours – 1,274            Emergency Room Visits – 436            Surgical Procedures – 22            Laboratory Procedures – 5,825            Xray Procedures – 961            MRI Scans – 19            CT Scans – 188            Ultrasounds – 80            Mammograms – 45            Physical Therapy Units – 1,830            Respiratory Therapy Units – 2,610            EKG's – 252            Social Services Units – 424  <u>Clinic Visits:</u>            Dr. Cope – 96            Cindy Lord, FNP – 176</p>	Rhonda Barnard made a motion to approve the Statistics, Financial Statements and Cash Disbursements for the Month of April. Rick Basinger seconded the motion. Roll call vote: Rhonda Barnard – Yes, Rick Basinger – Yes, Randy Kirsch – Yes, Mike Lewis – Yes, Clint Ragan – Yes, Bill Reed – Yes, Shelley Allen – Yes. Motion carried.

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Topic of Discussion	Description	Action Taken
<p><u>Statistics, Financial Statements and Cash Disbursements for the Month of April (continued)</u></p>	<p><b><u>Financial Statements</u></b>                      Available Cash on Hand – \$1,955,600.20                      Bond Proceeds/Restricted Funds - \$2,219,229.65                      Total Cash Disbursements – \$1,054,601.48  <b><u>Hospital</u></b>                      Total Revenue – \$1,017,733.10                      Total Expenses -\$974,289.32  <b>Revenue in Excess of Expenses - \$43,443.78</b>  <b><u>Nursing Center</u></b>                      Total Revenue - \$132,691.96                      Total Expenses - \$151,710.74  <b>Expenses in Excess of Revenue – (\$19,018.78)</b>  <b><u>Home Health Agency</u></b>                      Total Revenue - \$4,631.57                      Total Expenses – (\$2,395.99)  <b>Revenue in Excess of Expenses – \$7,027.58</b>    <b>Revenue in Excess of Expenses for the Month of April - \$31,452.56</b>    <b>Year-to-Date Expenses in Excess of Revenue – (\$667,738.66)</b>    <b>**The district received rebate checks from ICT - \$15,521.74 and IPT – \$64,310.40.                      The total amount received is - \$79,832.14.</b></p>	

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<u>Employee Merit Performance Review</u>	Six employee evaluations were completed between 04/19/10 – 05/17/10. The average score received out of 300 possible points was 242.83.	
<u>Patient Surveys</u>	The patient survey comments were reviewed.	
<u>Building/Grounds and Equipment</u>	<p><u>Underwater Treadmill for Aquatic Therapy Pool</u> The quote to purchase an underwater treadmill from Ferno is \$15,794.00. The HMHD Auxiliary members were present at the board meeting. They have worked hard and have raised \$14,400 to be used to purchase the underwater treadmill for the aquatic therapy pool.</p>	<p>The Board praised the auxiliary’s hard work and thanked them.</p> <p>Mike Lewis made a motion to purchase the Ferno Underwater Treadmill for \$15,794.00. Bill Reed seconded the motion. Roll call vote: Mike Lewis – Yes, Bill Reed – Yes, Shelley Allen – Yes, Rhonda Barnard – Yes, Rick Basinger – Yes, Randy Kirsch – Yes, Clint Ragan – Yes. Motion carried.</p>
<u>Nursing Med-Surg East Wing</u>	<p>The sewer line in Phase IV of the nursing med/surg wing needs to be repaired by Rend Lake Plumbing not to exceed \$11,000.</p> <p>This will be paid out of the building construction contingency fund.</p>	<p>Rick Basinger made a motion to approve the nursing med/surg wing sewer line repairs by Rend Lake Plumbing not to exceed \$11,000. Randy Kirsch seconded the motion. Roll call vote: Rick Basinger – Yes, Randy Kirsch – Yes, Mike Lewis – Yes, Clint Ragan – Yes, Bill Reed – Yes, Shelley Allen – Yes, Rhonda Barnard – Yes. Motion carried.</p>

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<u>Building/Grounds and Equipment (continued)</u>	<u>Orthopedic Equipment</u> Various pieces of surgical equipment are needed for orthopedic surgeries including hip replacements and can be purchased at an amount not to exceed \$14,000.	Rhonda Barnard made a motion to purchase the Orthopedic Equipment at a price not to exceed \$14,000. Bill Reed seconded the motion. Roll call vote: Rhonda Barnard – Yes, Bill Reed – Yes, Shelley Allen – Yes, Rick Basinger – Yes, Randy Kirsch – Yes, Mike Lewis – Yes, Clint Ragan – Yes. Motion carried.
<u>Construction Update</u>	The update was enclosed in the board packet	
<u>Shimkus Grant</u>	The hospital should receive \$198,000 this Fall that can be used towards electronic medical records and IT equipment.	
<u>May 2010 Medical Staff Appointments and Reappointments</u>	(SEE ATTACHED LIST) The Medical Staff approved the May 2010 Medical Staff Appointments and Reappointments at the 05/18/10 Medical Staff Meeting.	Rick Basinger made a motion to approve the May 2010 Medical Staff Appointments and Reappointments as recommended by the Medical Staff effective May 31, 2010. Randy Kirsch seconded the motion. Motion carried.
<u>Nominating Committee</u>	Frank Zachman, Jr., Chairman, appointed Rhonda Barnard and Mike Lewis to serve as the Nominating Committee.	

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<u>Hamilton County Board</u>	<p>The Hamilton County Board has appointed Shelley Allen to fulfill the board vacancy left by Paula Mason that will expire June 30, 2011.</p> <p>The Hamilton County Board reappointed Greg Muehlenbein, Randy Kirsch and Clint Ragan for 3-year terms to expire in May 2013.</p> <p>Shelley Allen is scheduled for Board Member Orientation on Tuesday, June 15, 2010.</p>	
<u>State Budget</u>	<p>--The Medicaid Cost-Based Reimbursement legislation has passed both the House and Senate and is ready to go to the Governor for his signature.</p> <p>--The State finances are very tight. They hope to have the budget passed by 05/28/10.</p>	
<u>Physician Recruitment</u>	<p>--April Toelle, DO, has purchased a house. She will begin her practice 08/16/10.</p> <p>--Alex Alvarez, M.D. has received his Illinois license. He will begin his practice 08/02/10.</p> <p>--Both physicians will graduate from their residency program 06/30/10.</p> <p>--Both physicians have been approved for loan repayment from the State of Illinois for \$12,500 per year for two years and the hospital will receive a grant for an</p>	

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<p><u>Physician Recruitment</u> (continued)</p>	<p>additional \$12,500 for 2-years each. Each physician will receive a total of \$25,000 per year for two years.                      --Dr. Cope will be retiring 10/31/10.                      --Dr. Hood will be working with Dr. Alvarez for the next few years.                      --Next Fall Chad Link, M.D. and Jamie Durham, M.D. will be ready to relocate to McLeansboro.</p>	
<p><u>RHPI Consultant</u></p>	<p>The hospital received \$25,000 worth of free consultant services through the Rural Hospital Performance Improvement grant to evaluate the Business Office revenue cycle and FTE review. These reports will be ready soon.</p>	
<p><u>OTHER BUSINESS</u></p>	<p><u>AmeriNet Article</u>                      Toni Metheney, Purchasing Director, recently wrote an article on how Hamilton Memorial Hospital District was able to save a considerable amount of money during its expansion project since we are a member of the AmeriNet Purchasing Group.  <u>Emergency Room TV Theft</u>                      Someone stole the TV from the emergency room waiting room. The TV has been recovered.  <u>June Board Meeting</u>                      The June Meeting on the 22<sup>nd</sup> needs to be moved to June</p>	<p>Mike Lewis made a motion to move the June meeting to 06/29/10. Bill Reed seconded</p>



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Topic of Discussion	Description	Action Taken
<u>Adjournment (continued)</u>		Motion carried.

HAMILTON MEMORIAL HOSPITAL DISTRICT

William D. Reed, Secretary  
Board of Directors