



BOARD OF DIRECTORS MEETING MINUTES  
TUESDAY, APRIL 27, 2010  
6:00 P.M.

MEMBERS PRESENT:

Frank Zachman, Jr.  
Bill Reed  
Randy Kirsch  
Mike Lewis  
Clint Ragan  
Greg Muehlenbein

MEMBERS ABSENT:

Rhonda Barnard  
Rick Basinger

OTHERS PRESENT:

Randall Dauby, CEO  
Bradley Futrell, COO  
Kent Mitchell, CFO

Frank Zachman, Jr., Chairman, called the meeting to order. Roll call was taken and with a quorum present the meeting proceeded.

Topic of Discussion	Description	Action Taken
<u>Minutes of the 03/23/10 Board of Directors Meeting and Executive Session</u>	The minutes were reviewed.	Bill Reed made a motion to approve the 03/23/10 Board of Directors Meeting Minutes and Executive Session. Mike Lewis seconded the motion. Motion carried.
<u>Budget Preparations</u>	The budget for the new fiscal year 2010-2011 is being prepared with employee hourly cutbacks and other cost cutting measures implemented in the budget due to the negative impact of the nursing center on the Districts operations.	
<u>Nursing Center</u>	Randy Dauby, CEO, is continuing to work on finding a potential buyer or someone	

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Topic of Discussion	Description	Action Taken
<u>Nursing Center (continued)</u>	<p>to lease the nursing center. Most companies have stated these things:</p> <ul style="list-style-type: none"> <li>(1.)Benefit structure is too high</li> <li>(2.)Medicaid reimbursement is very poor</li> <li>(3.)Health reform bill will cut rates for a skilled nursing center</li> </ul>	
<u>Certificate-of-Need Process</u>	<p>An application to discontinue nursing home services will be completed with a possible hearing scheduled, possibly for October, by the Illinois Facilities Planning Board. After the hearing, if a buyer is found the new buyer will have to file a Certificate-of-Need to reopen the facility.</p>	
<u>Statistics, Financial Statements and Cash Disbursements</u>	<p><u>Statistics</u>            Census Days – 399            Admissions – 113            % of Occupancy – 60%            Observation Hours – 1,612            Emergency Room Visits – 457            Surgical Procedures – 14            Laboratory Procedures – 4,257            Xray Procedures – 1,028            MRI Scans – 18            CT Scans – 202            Ultrasounds – 106            Mammograms – 53            Physical Therapy Units – 2,188            Respiratory Therapy Units –            EKGs – 279            Social Services Units – 486  <u>Clinic Visits:</u>            Dr. Cope – 77            Cindy Lord, FNP – 245</p>	<p>Mike Lewis made a motion to approve the Statistics, Financial Statements and Cash Disbursements for the month of March. Randy Kirsch seconded the motion. Roll call vote: Mike Lewis – Yes, Randy Kirsch – Yes, Greg Muehlenbein – Yes, Clint Ragan – Yes, Bill Reed – Yes. Motion carried.</p>

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Topic of Discussion	Description	Action Taken
<p><u>Statistics, Financial Statements and Cash Disbursements (continued)</u></p>	<p><b><u>Financial Statements</u></b>                      Available Cash on Hand – \$1,739,157.84                      Bond Proceeds/Restricted Funds - \$2,492,788.83                      Total Cash Disbursements – \$1,057,905.81</p> <p><b><u>Hospital</u></b>                      Total Revenue – \$1,113,201.59                      Total Expenses – \$1,081,889.79  <b>Revenue in Excess of Expenses – \$31,311.80</b></p> <p><b><u>Nursing Center</u></b>                      Total Revenue - \$133,731.85                      Total Expenses - \$165,560.74  <b>Expenses in Excess of Revenue – (\$31,828.89)</b></p> <p><b><u>Home Health Agency</u></b>                      Total Revenue – (\$1,611.63)                      Total Expenses - \$1,955.01  <b>Expenses in Excess of Revenue – (\$3,566.64)</b></p> <p><b>Expenses in Excess of Revenue for the Month of March – (\$4,083.73)</b></p> <p><b>Year-to-Date Expenses in Excess of Revenue – (\$699,191.22)</b></p>	
<p><u>Employee Merit Performance</u></p>	<p>Forty-two employees were evaluated between 03/15/10 – 04/19/10. The average score received was 240.58 out of 300 possible points.</p>	
<p><u>Patient Surveys</u></p>	<p>The patient surveys were reviewed.</p>	
<p><u>Building/Grounds and Equipment</u></p>	<p>Nothing to report.</p>	

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Topic of Discussion	Description	Action Taken
<u>Third Quarter Safety Report</u>	The 3 <sup>rd</sup> Quarter Safety Report was reviewed.	
<u>Capital Budget</u>	The summary of the Capital Requests for FY 2011 was reviewed.	Bill Reed made a motion to approve the Capital Budget for FY 2011. Clint Ragan seconded the motion. Roll call vote: Bill Reed – Yes, Clint Ragan – Yes, Greg Muehlenbein – Yes, Mike Lewis – Yes, Randy Kirsch – Yes. Motion carried.
<u>Budget Assumptions</u>	The proposed budget assumptions were reviewed.	Bill Reed made a motion to approve the proposed budget assumptions. The patient room rates at the hospital and nursing center will remain the same and all ancillary charges at the hospital will increase 5% beginning July 1, 2010. Clint Ragan seconded the motion. Roll call vote: Clint Ragan – Yes, Bill Reed – Yes, Greg Muehlenbein – Yes, Mike Lewis – Yes, Randy Kirsch – Yes. Motion carried.
<u>3<sup>rd</sup> Quarter Safety Summary Report</u>	The 3 <sup>rd</sup> Quarter Safety Summary was reviewed.	
<u>Annual Rural Health Clinic Advisory Meeting</u>	The Annual Rural Health Clinic Advisory Meeting was April 14, 2010.	
<u>Quality Reports</u>	The Quality Dashboard reports were reviewed.	
<u>Scholarship Program</u>	The area schools have received the information and application forms for the scholarship program.	
<u>Pension Plan Resolution</u>	The Resolution #02-2010 lowers the annual pension	Bill Reed made a motion to approve the Pension

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Topic of Discussion	Description	Action Taken
<u>Pension Plan Resolution</u> <u>(continued)</u>	contribution from 4% to 2% for all non-union employees.	Resolution #02-2010 that lowers the annual pension contribution for non-union employees from 4% to 2%. Randy Kirsch seconded the motion. Roll call vote: Bill Reed – Yes, Randy Kirsch – Yes, Mike Lewis – No, Greg Muehlenbein – Yes, Clint Ragan – Yes. Motion carried.
<u>Medicaid Cost Based Reimbursement</u>	The legislation bill for Medicaid Cost Based Reimbursement is stalled in both the House and Senate.	
<u>OTHER BUSINESS</u>	<p><u>Good Samaritan Hospital Groundbreaking Ceremony</u> The Groundbreaking Ceremony is scheduled for 04/28/10. <u>Cindy Lord, FNP</u> Cindy Lord, FNP, has resigned her position. Her last day of work will be 05/07/10.</p> <p><u>IHA Small and Rural Hospitals Annual Meeting June 22-24, 2010</u> Grant funds are available for any board member wishing to attend IHA’s Annual Small and Rural Hospitals Meeting.</p> <p><u>Illinois Compensation Trust Refund</u> The district has received a refund of \$15,521.74 from its 2009 worker’s compensation premium.</p> <p><u>Illinois Provider Trust</u> The district has received a refund of \$64,310.40 for its 2009 liability insurance.</p> <p><u>New Health Care Law for Breastfeeding Mothers</u> The new law states that employees that are</p>	



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HAMILTON MEMORIAL HOSPITAL DISTRICT

William D. Reed, Secretary  
Board of Directors