



Board of Directors Meeting Minutes
Tuesday, June 26, 2018
6:00 p.m.

MEMBERS PRESENT:

Mike Lewis
Wayne Morris
Greg Muehlenbein
Larry Rowland
Kenny Ayd
John Warner
Paula Hatfield (arrived at 7:35 p.m.)

MEMBERS ABSENT:

Jim Holmes
Katie Folden

OTHERS PRESENT:

Victoria Woodrow, CEO
Justin Epperson, Controller
Sheila Thompson, Revenue Integrity/HR Director
Patty Blazier, Director of Nursing
Duane Fitch, Plante Moran
Tina Rost, Executive Assistant

Mike Lewis, President, called the meeting to order at 6:00 p.m. Roll call was taken and with a quorum present the meeting proceeded.

Topic of Discussion	Description	Action Taken
<u>Public Comment Period</u>	No comments were made.	
<u>Building/Grounds and Equipment</u>	No items to purchase.	

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Topic of Discussion	Description	Action Taken
<p><u>Minutes of the 05-22-18 Board of Directors Meeting Minutes and Executive Session Minutes</u></p>	<p>The minutes were reviewed.</p>	<p>Larry Rowland made a motion to approve the 05-22-18 Board of Directors Meeting and Executive Session Minutes. Greg Muehlenbein seconded the motion. Motion carried.</p>
<p><u>Quality Dashboards</u></p>	<p>Patty Blazier, Director of Nursing, reviewed the Med/Surg and Ancillary Department Dashboards.</p>	
<p><u>Policies</u></p>	<p>All three policies have been reviewed by the Management Team and Quality Committee:</p> <ol style="list-style-type: none"> <li data-bbox="662 1098 987 1171">1. <u>Authorized Signature – Checking Accounts</u> <li data-bbox="662 1367 987 1440">2. <u>Continuing Education Unit Policy #125</u> <li data-bbox="662 1635 987 1709">3. <u>Pediatric EKG Policy #126</u> 	<p>Greg Muehlenbein made a motion to approve Policy #4 Authorized Signature Checking Account. Wayne Morris seconded the motion. Motion carried.</p> <p>Kenny Aydt made a motion to approve Policy #125 Continuing Education Unit. Larry Rowland seconded the motion. Motion carried.</p> <p>Wayne Morris made a motion to approve Policy #126 Pediatric EKG. Larry Rowland seconded the motion. Motion carried.</p>

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Topic of Discussion	Description	Action Taken
<u>Compliance Report</u>	Victoria Woodrow, CEO, reviewed the Compliance Report.	
<u>Financial Statements</u>	<p>Statistics:</p> <p>Inpatient Acute Care Admissions – 27 Transitional Care Admissions – 12</p> <p>Outpatient Observation Admissions – 25 Emergency Room Visits – 417 Surgeries – 13 Radiology –859 Lab Procedures – 7,398 Rehab Services Units –2,393</p> <p>Financials: Cash on Hand in Bank – \$6,375,404.36 Total Revenue – \$1,388,430 Total Expenses – \$1,429,958</p> <p>Expenses in Excess of Revenue for the Month of May – (\$41,528)</p>	Larry Rowland made a motion to approve the Statistics and Financial Statements for the Month of May. Wayne Morris seconded the motion: Roll call vote: Larry Rowland – Yes, Wayne Morris – Yes, Kenny Aydt – Yes, John Warner – Yes, Greg Muehlenbein – Yes. Motion carried.
<u>Fiscal Year 2018-2019 Operational Budget</u>	Justin Epperson, Controller, and Victoria Woodrow, CEO, presented the proposed fiscal year 2018-2019 budget.	Wayne Morris made a motion to approve the Fiscal Year 2018-2019 Operational Budget. Larry Rowland seconded the motion. Roll call vote: Wayne Morris – Yes, Larry Rowland – Yes, Kenny Aydt – Yes, Paula Hatfield – Yes, John Warner – Yes, Greg Muehlenbein – Yes. Motion carried.

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Topic of Discussion	Description	Action Taken
<u>Fiscal Year 2018-2019 Capital Budget</u>	Victoria Woodrow, CEO, and Justin Epperson, Controller, reviewed the items proposed on the 2018-2019 Capital Budget.	Greg Muehlenbein made a motion to approve the 2018-2019 Capital Budget. Wayne Morris seconded the motion. Roll call vote: Greg Muehlenbein – Yes, Wayne Morris – Yes, John Warner – Yes, Paula Hatfield – Yes, Kenny Aydt – Yes, Larry Rowland – Yes. Motion carried.
<u>Prevailing Wage Ordinance No. 187</u>		Kenny Aydt made a motion to approve Prevailing Wage Ordinance No. 187. Greg Muehlenbein seconded the motion. Roll call vote: Kenny Aydt – Yes, Greg Muehlenbein – Yes, Wayne Morris – Yes, John Warner – Yes, Paula Hatfield – Yes, Larry Rowland – Yes. Motion carried.
<u>Nominating Committee</u>	Mike Lewis, President, appointed Larry Rowland and Greg Muehlenbein to serve as the Nominating Committee.	
<u>Executive Session</u>		Greg Muehlenbein made a motion at 7:53 p.m. to enter Executive Session to discuss Personnel. Larry Rowland seconded the motion. Motion carried.

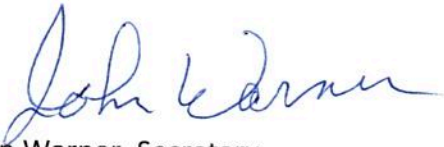
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Topic of Discussion	Description	Action Taken
<u>Executive Session (continued)</u>		Paula Hatfield made a motion at 8:25 p.m. to exit Executive Session and return to Regular Session. Wayne Morris seconded the motion. Motion carried.
<u>Adjournment</u>		Wayne Morris made a motion at 8:27 p.m. to adjourn the meeting. Paula Hatfield seconded the motion. Motion carried.

HAMILTON MEMORIAL HOSPITAL DISTRICT



John Warner, Secretary
Board of Directors